CALL FOR ABSTRACTS
Presentations and Poster Sessions

This year's Summit Planning Committee invites public health, health care, emergency management, and other professionals to showcase and share their experiences, best practice training and exercises, or other resources that advance the field of public health and health care preparedness. The committee is particularly interested in identifying sessions which are:

- Evidence-based;
- Demonstrate tools and resources that are replicable and scalable at the local, state, or national level; or
- Highlight programs or model best practices that have proven effective in building and sustaining public health and health care preparedness at the local, state, or national level.

Share your knowledge and experience by submitting an abstract for a Pre-conference session, Concurrent session or Poster presentation. Participating as a presenter provides an opportunity to:

- Be part of a premiere event attended by nearly 500 professionals.
- Network with your peers and advance your professional reputation.
- Promote your project and experience to an engaged audience.
- Contribute to the industry knowledge base.

2019 CALL FOR ABSTRACTS TIMELINE:
March 20th: Begin accepting online submissions
April 17th (12:00pm CST): Call for Abstracts link closes
April 24th: Applicants will be notified regarding their acceptance & receive the Accepted Speaker Form
May 6th (8:00am CST): Accepted Speaker Forms Closes

COMPONENT REQUIREMENTS:
Below are the required components that you will be asked to provide when you begin your submission. You will have **30 minutes to complete the online form**. Make sure you are prepared with the below information **prior** to filling out the form. We encourage that you copy/paste your narrative, description, and biography into the appropriate fields, so have those in a word document and ready.

1) **Session Main Presenter Contact Information**
   This includes your: full name, email, organization, work title, credentials, biography, and upload a resume

2) **Title of Presentation** (25 words or less)

3) **Co-Presenter Contact Information** (If applicable)
   This includes their: full name, email, organization, work title, credentials, biography, and upload a resume

4) **Select which type of session(s) you are submitting an abstract for:**
   Pre-Conference Workshop (150 Minutes):
   On Tuesday, June 25th, there will be in-depth educational and/or hands on trainings. These can be single speaker or panel presentations.

   Concurrent Session (75 minutes):
   On Wednesday, June 26th, and Thursday, June 27th, there will be concurrent sessions running simultaneously for each track. Some tracks may choose to repeat sessions. These can be single speaker or small panel presentations.

   Poster Presentation:
   On Wednesday, June 26th, posters will be on display all day and presenters will be onsite from 8:00 am - 9:00 am to interact and answer questions from attendees. Presenters are responsible for creating a 36" x 48" informational poster. The poster session is intended to be casual and conversational; there will be no formal presentation.

5) Select which Track(s) your presentation best applies to:

T1: Infectious Diseases and Surveillance

Sessions will address emerging and infectious disease threats through disease surveillance, analysis, immunization, and education.

T2: Health Care Coalitions

Sessions will address efforts to enhance public health and health care system preparedness through coalition building, collaborations, policy development, performance improvement, and sustainability.

T3: Capacity Building

Sessions will focus on the communities' and health care systems' ability to plan and prepare for an event or incident, and their operational ability to support the event or incident with public health or medical implication.

T4: Current Events and Hot Topics

Sessions will address current priority areas in public health and healthcare coalition preparedness, recent disaster response efforts, emerging threats and other critical updates.

T5: Lessons Learned

Sessions will highlight lessons learned and share resources and tools from successful activities in the field related to core capabilities to improve and enhance public health and medical preparedness.

6) Narrative of presentation content for review

7) Brief description of presentation for publication material (3-5 sentences)

The abstract description must identify the importance of the materials being presented to the field of public health and health care preparedness and any practical applications. It must also be clearly written and describe how it is related to the Summit. As the shortened description will be used to promote sessions on the website and in the Summit program, they must accurately describe the intent of the session.

8) List 2 Learning Objectives

CO-PRESENTER POLICY:

We will pay for up to 3 people for each session (1 main presenter and 2 co-presenters). We have also limited the number of presenters for each session to 5 max for a pre-conference workshop and 3 max for a concurrent session.

REIMBURSEMENT POLICY:

If selected, the Summit will do the following for up to three speakers (1 main presenter, 2 co-presenters).

1) Pay for 1 hotel nights' stay either the day before or the day you present at the Summit.
2) Reimburse for mileage to and from the Summit.
3) Will waive your Summit registration fee.
4) Depending on your final travel arrangements, you may be able to be reimbursed for meals that are not provided at the Summit. This will be approved by the Summit planning committee.